

VANCOUVER DESIGN FORUM

Organizing Meeting Agenda Nov 11th, 2019 6:30 PM – 8:00 PM SFU Woodward, Room 2340

- 1) Introduction and Greeting
- 2) Dec 9 GNOV Event
 - Publicize similarly to past Forums?
 - Yes, include personal thoughts from Conor on the benefits of attending
 - Facebook event (private event, outside the guild)
 - How to maximize engagement and attendance
 - Include GVPTA member so they can get a sense of the event
 - Personal emails to spread the word (All core members)
 - Smaller room
 - Have TV, may need adapters
- 3) Events
 - Dec 16 Holiday Party
 - Update from Jenn re Venue/Logistics
 - Greenhouse, \$100 for the day
 - Talk logistics at the Dec 2nd Meeting
 - Serve alcohol and/or sell tickets?
 - no liquor, Italian soda and spiced apple cider
 - donations at the door, drinks are for sale
 - Designers only or open invites to all?
 - capped at 60 attendees
 - open to all
 - facebook event - open to anyone who would like to attend
 - advertise as 7-10 drop-by
 - Try to have a full core member meeting that day
 - Moved the schedule back (3:30 Steward meeting/5pm Core meeting/7pm party)
 - Emerging Designer Event with Rumble
 - Still planned for Spring?
 - No updates
 - Spring Forum: Examination of Collaborative Work
 - Other ideas for topic/theme?
 - invite more of the community (directors, producers)
 - allows us to introduce ourselves to more of the community
 - can broach from a variety of angles (collaborating with assistants, etc)
 - will allow for a variety of opinions across the community
 - Next Producer Engagement Event

- Update from Meeting with Corbin
 - Notes in the dropbox for anyone who is interested
- Next event, PL or visits to Producers?
 - Visit individual companies, as a check in
 - IA and budget as two topics to cover at these meetings
 - Don't plan another multi-producer design jam now, focus on the individual meetings to maintain engagement

4) Workshops

- Recap from Tax Event
 - positive responses
 - workshop on broader financial topics (RRSPs, insurance)?
- ADC contract workshop
 - breakdown the contract and what the clauses mean
- Costumes for TD's at Bard
 - Planning Update + Late Nov as potential date?
 - Amy McDougall to lead
 - Nov 28th at 1:30, 162 W 1st (meet in the lobby, volunteer concierge will let attendees into the building)
- Advanced Qlab
 - Update from Sound Event and how it informs future workshops
 - Composition and storytelling workshop as a next step
- Vectorworks Workshop
 - Do we have enough feedback to move forward with this?
 - workshop setting - working through the fundamentals to draft and render a set and then light it.
- IT Networking Session - Initial Ideas
 - Need someone to lead
 - interest to sound/lx/video and technicians

5) Initiatives

- Forum/ADC to go into schools
 - Went to SFU, update from UBC/Cap/Douglas/Studio 58
 - scheduled at Studio 58 + UBC
- Jessies Eligibility
 - Jessie Jury design primer
 - would go out to next batch of jurors the following spring
- Design Steward Committee
 - Next Steps for committee
 - Have a plan for how to move forward
- Instagram
 - Update and Necessary Support?
 - send pictures, info about shows for content
 - will create content based on upcoming events
 - promote on facebook and twitter

- use of relevant hashtags
 - create one (#YVRtheatredesign, #vancouvertheatre)
- repost to our story
- need engagement from the core group (liking, reposting)
- Designer Commons at GNW
 - looking for a co-working/jam space
 - could be a bi-monthly meet up in a conference room
- Digital Drawing Archives
 - collective resource of 3D .vwx files
 - initial push
 - may need to have VDF manage sourcing it
 - asks that people using files send a note of any discrepancies in the files
- Producer Relations Committee
 - can take on the company-by-company meetings with Producers

6) Activism

- Look to speak with someone from the BC Arts Council?

7) Additional Business

- Core Member Guidelines- Should this be created?
 - yes, will look at some guidelines for potential future core members
- Forum Calendar and Website Integration
 - can't integrate calendar, will add link
- IA Industry Night - Dec 5
 - Open to all backstage/creative team theatre professionals
 - Publicize the event, not involved in the logistics

8) Next Meeting: Dec 2: 6:30 PM (1st Monday because GNOV event on Dec 9)

9) Adjournment