

Organizing Meeting Agenda

Dec 2nd, 2019 6:30 PM – 8:00 PM

SFU Woodward, Room 2340

1) Introduction and Greeting

1) Meeting moved to Starbucks on Abbot, due to a fire alarm at SFU

2) Dec 9 GNOV Event

-Snacks purchase day of event

-Jenn will do

-Note-taking during the event?

-Jenn will do

-Can everyone please extend personal invites to designers they think would be a good fit for the event

-Discussion of inviting Diana Bartosh (IATSE), Kenji Maeda (GVPTA), Raugi Yu (Equity), Don Parman (ACT Safe), Heather Lamb.

-signage

3) Events

-Dec 16 Holiday Party

-Snacks/Cider/Soda/Juice/Ice/Cups/Snacks purchase day of event

-Jenn will do purchasing from Superstore (decent return policy for unopened items if we over-buy)

-Mimi will make Italian soda syrups

-Sara and CDG offered crockpots for hot cider (other ingredients needed?)

-Estimate of attendees?

-What is the budget? (100\$ total, 50 from VDF account)

-Need a cooler

-We could encourage people to bring mugs/glasses - there are some at the venue too

-what type of snacks do we want to have on hand? (popcorn, fruit, veg, cookies?)

-cash box + float

-Need a cash box (Mimi?)

-Conor will handle the float

-Other Venue Logistics

-Decor

-Greens available by donation at Aunt Leahs' Lot by Luppolo, Jenn can get

-Music

- Need someone to create a playlist, bring a device for playback (audio jack available)
- Lighting
 - We can bring in twinkle lights if people have some to spare (no extra gear to be used without an IA technician)
- Signage
 - Jenn can do
- Full core member meeting that day
 - 5pm at the Greenhouse
 - Would like to do a year-long strategic planning session, have people bring in ideas and timelines for the idea
- Spring Forum: Examination of Collaborative Work
 - Specify areas for discussion
 - defining types of collaboration
 - future use of collaborative work
 - how to set a leadership structure
 - how to take creative credit (billing, royalties)
 - Opening this forum to the larger community
 - who and how to invite?
 - This would be a good one for producers, directors and playwrights/dramaturgs
 - Invite by group email to different groups by batch (Producers in one email, 1 email in directors)
 - Need to draft an email text for distribution
- Next Producer Engagement Event
 - Producer Relations Committee to convene to discuss next steps
 - one-on-one or small group conversations

4) Workshops

- Recap from Costumes for TD's at Bard
 - well received, Amy McDougall lead a brilliant conversation and gave a great tour
 - Next steps: another costume-based event?
 - Fabric, Paint, Light and projection in collaboration
 - Need someone to lead this, space is likely available
- Advanced Qlab
 - Future workshops?
 - CITT was also discussing running something similar
- Vectorworks
 - Alan/Kevin maybe co-lead

5) Initiatives

- Forum/ADC to go into schools
 - Update from Cap/Douglas/Studio
 - went well, lots of students expressed interest in joining
- Jessies Eligibility

- Jessie Jury design primer
 - update from Patrick?
- JRC is voting on a version of the recommendations we made in regards to designers as part of the eligibility
- Design Steward Committee
 - Next Steps for committee
 - Creation of a resource primer
 - Running into trouble getting everyone together at once, looking at new year
- Instagram
 - Send content to Sara
- Designer Commons at GNW
 - meeting pushed into the first week of December
- Digital Drawing Archive
 - would want to keep it between designers, not to be shared back to the theatre (only sent as PDFs?)
 - need a method of sharing (is dropbox adequate)
 - monetize in some way - people pay in to help support the upkeep of the dropbox of forum events?
- ADC contract primer
 - ADC only event for any level of membership, due to proprietary nature of the contract
- Exploration of the BC Arts Council
 - what to ask and who to talk to?
 - Dani Fecko for suggestions
 - Project funding should only go to projects that adhere to min. design fees?
 - How to write grants for oneself
 - Christine or Chelsea
- Networking Workshop
 - Conor has a line on folks to lead, will have update soon

6) Additional Business

- Industry Night (IATSE) - Dec 5 at Yaggers 7pm
- Douglas/Cap Prof Training Program
 - taking program suggestion (doing a year of restructuring)

7) Next Meeting: Jan 13, 2020 at 6:30pm

8) Adjournment